College Tech Prep Program:

The courses listed below are College Tech Prep approved and articulated with Wenatchee Valley College. Students who demonstrate proficiency of the college course competencies with a 'B' (3.0) or better grade, may earn college credit through the College Tech Prep registration process.

Students may earn credits for the following college courses: BIT 101 Digital Communication Tools – 5 credits (Mrs. Batch)

BIT 110 Computer Applications – 5 credits (Mrs. Batch)

WELD 128 Ag Mechanic – 3 credits (Mr. Amsden)

Follow the instructions below to register for college Tech Prep credits through Wenatchee Valley College.

Registering for Tech Prep

- 1. Go to <u>https://secure.techprepwa.org/default.aspx</u>
- 2. Click "Students Click Here."
- 3. Log in. (For more information about logging in, see "miscellaneous" below.) Note: If you are a returning student, log in using the Tech Prep ID number previously assigned to you. If you have forgotten your number, please contact your teacher.
- 4. To find available classes, click "Register for Classes." To find all classes, click "Go Search!" To narrow your search, use the drop-down arrows to select your school name, then click "Go Search!"
- 5. Checkmark the classes you want.
- 6. Click the Register button in the top-left navigation menu.
- 7. Checkmark the teacher who is teaching your class. Note:
 - If an articulation has additional classes from the ones you selected, those classes will be displayed.
 - If you have never paid a fee, a note is displayed above the class and teacher choices.
- 8. When you've made your selections, click "Save & Register." Alternatively, to change the class you chose, click "Cancel Registration" and repeat the process.
- 9. Print a confirmation page for yourself and one for sending to the Tech Prep office by clicking on the printer icon at the top. The confirmation page will give you instructions where to send the copy and check for fee payment to the Tech Prep office at the college, by what date you will need to send it, or if your fee was previously paid (you pay only once).

Miscellaneous

То	On the Student home page
Create an account	Click "Create An Account." On the form which
	appears, the questions with a red dot are required.
	To see more information, hover your mouse
	pointer over the blue icon i Be sure to read the i
	information about usernames and passwords. For
	Career Cluster and Future Plans, provide your best
	guess.
	You can change this information later.
Obtain login information you have forgotten	Enter email address in "Forgot Your Login Field"
Change your password or update your account	Click "Change Password" or "View/Edit Profile"
See all the classes and articulations you signed up	Click "View Registration History
for, and to see grades and credits earned	

If you have any questions, please contact Riva Morgan at Wenatchee Valley College (509) 682-6847 or by email at <u>techprep@wvc.edu</u>.